

## MONTGOMERY COUNTY FIRE AND RESCUE SERVICE MONTGOMERY COUNTY, MD.

## DIRECTIVE

NUMBER: 00-21 *REVISED* 

September 12, 2000

TO:

All MCFRS Personnel

FROM:

Gordon Aoyagi, Fire Administrator

SUBJECT:

Division of Fire and Rescue Services Honor Guard Notification

The Honor Guard is dedicated to assisting all personnel of the Montgomery County Fire and Rescue Service and relies on timely communications to ensure a quality and appropriate presentation.

In order to allow sufficient notice to both the Honor Guard Leader and myself, all questions or requests for the Honor Guard must be directed through the Honor Guard Leader (presently Captain Gregory DeHaven) or the Shift Operations Chief. This will assist with the initial determination of the Honor Guard's participation and the scope of assignment. It will also provide for advanced notice of upcoming events as well as ensuring that the proper complement of personnel are available.

In the event of a funeral detail, planning and timeliness are often at a minimum. The immediate and direct notification of one of the above parties should lead to the organized and respectful tribute an individual deserves.

RWS/ld